August 6, 2015

CAC Members

For those of you who are new members of the Chairs Advisory Council, which includes all department chairs and others in similar roles, welcome to your new role and welcome to FIU if you just joined us. For those of you who are returning, welcome to a new academic year. As you may know, the CAC elects a new chair to serve from July to June so that my term as Chair is just beginning. I have met with Brigitta Raush-Montoto (Gitta), Director of the Office of Faculty and Global Affairs in the Office of the Provost who is assisting the CAC. We have updated the list of CAC members, which is not a fool proof task so do let us know if corrections are warranted, and also began sorting out scheduling issues and important topics for the current year.

Typically we have had Fall and Spring meetings on Fridays that are three quarter day meetings, one in October and one in April, and also a separate meeting with the President and Provost. We will schedule these soon and keep you posted. We will also seek input for agenda items.

In the meantime there are three activities for which I would like to encourage your participation:

1. **Nominations of candidates for the election of the Chair for next year.** You should have received a message from last year’s Chair, Bill Pelham, encouraging you to nominate members to stand for this election. If you did not receive the message from Bill, do let us know, otherwise please help the process and suggest candidates. When it comes time to vote, please do that as well.

2. **Meeting August 18, 2015 (Tuesday) 2:30-4:30 of the Provost with Deans and Chairs in GC 140 to review FIUBeyondPossible2020.** This item is self-explanatory and also will be the first time we will be able to meet those of you who are new this year. You should have received an invitation and a message describing the purpose of this meeting from the Provost. If you did not, do let Gitta know.

3. **Chairs Workshop at the Mission Inn, Howey-in-the-Hills.** The Institute for Academic Leadership of the State University System, invites chairs to participate in the October 4-7, 2015 workshop at the Mission Inn, Howey-in-the-Hills. The topics for this session will include: faculty evaluation and performance counseling; delegating and using committees; the dean and chairs relationship; faculty assignments; and legal case studies. In general, new chairs are encouraged to participate in two of these sessions. I have participated in two of these sessions and found them sessions useful and pleasant. The setting is lovely and program includes important topics designed to help new chairs in their new role. I found the experience worthwhile.

Gitta and I also are looking over the lists of issues raised during previous meetings to see if we can organize a useful update. I hope to send this out soon for your reaction and input. More in due course.

Regards

Dale Williams
Chair of Biostatistics
Current CAC Chair