

MEMORANDUM

To: Faculty

Copy: Chairs, Deans, Provost

From: Gitta Montoto, Chair, Textbook Affordability Taskforce and Director, Faculty & Global Affairs, Office of the Provost

Date: March 23, 2017

Re: Textbook Adoptions for Other Course Types than Lectures and Labs

You are receiving this message because we have identified you as an instructor on record for Summer 2017 for one or more of the following course types:

- Directed Individual Study
- Graduate Dissertation
- Graduate Thesis
- Individual Performance Instruction
- Internships
- Other
- Supervised Research
- Supervised Teaching

We recognize that these types of courses rarely require course materials for purchase and as such we will implement a default “No Text Material Required For This Course” adoption response.

If you do require or recommend course materials for purchase you must submit your adoption in [FacultyEnlight](#) by tomorrow, March 24, to remain compliant (this is the 45 day deadline).

Should you have any questions, please contact me at gmontoto@fiu.edu or 305-348-3763.

Thank you very much.