

# MEMORANDUM

TO: Deans and Chairs

FROM: Douglas Wartzok, Vice President for Academic Affairs

DATE: February 2, 2009

SUBJECT: 2008-2009 Spring Third Year Review Schedule

The schedule for the 2009 Spring Third Year Review process is as follows:

Department's Third Year Review due to Dean:	Monday, March 30, 2009
Dean's Third Year Review due to Provost:	Monday, April 27, 2009