How to emulate a faculty member (for admin only):

Click on the “Admin” tab

Under Admin tab, select “Administration”.

Under Tools, select “Emulate User”.

You should only see your unit listed. Click the number associated with the unit under the “total” column.

This will expand to show available user accounts. Choose the appropriate faculty’s members name.

You will be prompted to verify the user account. Click ok.

When you are finished working on this profile, click the Exit Emulation button, which is located on the top right corner of the page.

If you are done working in Panther180, you can click logout after you exit emulation.