M E M O R A N D U M

TO: Deans and Chairs

FROM: Office of the Provost

DATE: January 27, 2023

SUBJECT: Spring 2023 Third Year Review

The schedule for the Spring 2023 Third Year Review process is outlined below:

Notification of faculty who are eligible for <u>third year review</u> e-mailed to chairs and deans:	January 27, 2023
Candidates submit application using Panther180:	February 3, 2023 – March 3, 2023
Units submit names of department committee members and/or department reviewers	February 22, 2023
Department Chairs release <u>third year review</u> files for departmental review:	March 6, 2023
Department Committee Chairs submit <u>third year review</u> appraisals:	March 17, 2023
<u>Third Year Review</u> files available for Department Chair's review:	March 24, 2023
Department Chairs submit <u>third year review</u> appraisals:	April 10, 2023
<u>Third Year Review</u> files available for the College Dean's review:	April 17, 2023
College Deans submit <u>third year review </u>appraisals:	May 8, 2023
<u>Third year review</u> files available for the Provost's review:	May 15, 2023
Provost submits <u>third year review</u> appraisals:	**June 30, 2023***

Candidates and reviewers will access applications using Panther180 and will login with their FIU MyAccounts credentials. Once a letter of evaluation is submitted, the candidate has 5 calendar days to submit a rebuttal (should they choose to do so). These five days are automatically allocated and cannot be bypassed once the process has been initiated. Once five days have passed since the submission of the letter, the file will then progress to the next stage of review. Please note that all submission deadlines should be followed unless otherwise communicated.

*Date is subject to change depending on the volume of applications.