

MEMORANDUM



TO: Deans and Chairs
FROM: Office of the Provost
DATE: January 8, 2024
SUBJECT: 2024-2025 Tenure and Promotion Schedule

The schedule for the 2024-2025 Tenure and Promotion process is outlined below:

To view previous Tenure and Promotion schedules please [Click Here](#).

List of eligible faculty for tenure and promotion in 2024-2025 e-mailed to chairs and deans:	February 22, 2024
Department Chairs submit list of promotion only candidates to panther180@fiu.edu :	March 5, 2024
Units send external review request letters:	March 12, 2024
Candidates tenure and promotion application available for the candidate within Panther180:	March 14, 2024 – August 26, 2024
Units send external review packages:	April 12, 2024
Units submit list of department committee members and/or department reviewers to panther180@fiu.edu :	August 14, 2024
Candidates reminder of deadline to submit application using Panther180:	August 26, 2024
Panther180 administration of evaluation workflow and access:	August 27-30, 2024
Department Chairs files available for review and attach external letters for departmental review:	August 31, 2024
Department Chairs deadline to attach external letters and release tenure and promotion files for departmental review:	September 5, 2024
Department Committee tenure and promotion files available for review:	September 6, 2024
Department Committee Chairs submit tenure and promotion recommendations:	October 7, 2024
Department Chairs tenure and promotion files available for review:	October 13, 2024
Units submit list of college committee members and/or college reviewers to panther180@fiu.edu :	October 28, 2024
Department Chairs submit tenure and promotion recommendations:	November 8, 2024
College Committee tenure and promotion files available for review	November 14, 2024
College Committee Chairs submit tenure and promotion recommendations:	December 6, 2024

Deans tenure and promotion files available for the review:	December 12, 2024
Deans submit tenure and promotion recommendations:	January 20, 2025
Provost tenure and promotion files available for review:	January 26, 2025
Provost submits <u>tenure and promotion</u> recommendations ONLY:	April 7, 2025*
President only <u>tenure and promotion</u> files available for review:	April 8, 2025*
President submits only <u>tenure and promotion</u> recommendations:	April 28, 2025*
Provost submits <u>promotion only</u> recommendations:	May 1, 2025*
President <u>promotion only</u> files available for review:	May 2, 2025*
President submits <u>promotion only</u> recommendations:	June 2, 2025*
Board of Trustees submits tenure decisions:	June (TBD) 2025

Candidates and reviewers will access applications using Panther180 and will login with their FIU MyAccounts credentials. Once a letter of evaluation is submitted, the candidate has 5 calendar days to submit a rebuttal (should they choose to do so). These five days are automatically allocated and cannot be bypassed once the process has been initiated. Once five days have passed since the submission of the letter, the file will then progress to the next stage of review. Please note that all submission deadlines should be followed unless otherwise communicated.

***Date is subject to change depending on the volume of applications.**