**Substantive Change Determination**

Please complete this form to assist the Office of Academic Planning and Accountability in determining whether the new program represents a “substantive change” under the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) Substantive Change Policy.

**Section I.**

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
|  | *Yes* |  | *No* |
| 1. Will significant additional equipment be needed to deliver the new program? |  |  |  |
|  |  |  |  |
| 1. Will significant additional facilities be needed to deliver the new program? |  |  |  |
|  |  |  |  |
| 1. Will significant additional financial resources be needed to deliver the new program? |  |  |  |
|  |  |  |  |
| 1. Will a significant number of new faculty members be required to deliver the new program? |  |  |  |
|  |  |  |  |
| 1. Will significant additional library/learning resources be needed to deliver the new program? |  |  |  |
|  |  |  |  |
| 1. Will the new program enter into a collaborative academic arrangement that includes the initiation of a dual academic program with another institution? |  |  |  |
|  |  |  |  |
| 1. Will the new program enter into a contract by which an entity not eligible for Title IV funding offers 25% or more of the program (e.g., international university)? |  |  |  |

**Section II.**

|  |  |  |  |
| --- | --- | --- | --- |
|  | *Yes* |  | *No* |
| 1. Will a significant number of new courses or significant amount of new content be required? (“Significant” is defined as equal to or greater than 25%.) 2. ***If yes, how much new content?*** (25%-49% of new content notification to SACSCOC prior to implementation. 50% or more new content requires SACSCOC approval prior to implementation; approval must be obtained according to SACSCOC deadlines) |  |  |  |
|  |  |
|  |  |
|  |  |  |  |
| 1. Will at least 50% of the program be offered at a new location geographically apart from the main campus? 2. ***If yes, how much of the program?*** (25%-49% of the program offered at a new location requires notification to SACSCOC prior to implementation. 50% or more of the program offered at a new location, which requires SACSCOC approval prior to implementation; approval must be obtained according to SACSCOC deadlines) |  |  |  |
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|  |  |

*For Office of Academic Planning and Accountability use only.*

**Section III.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | | | *Yes* |  | *No* |
| 1. Will implementation of this new program constitute a substantive change? | | |  |  |  |
|  | | |  |  |  |
| Additional Notes: | | | | | |
|  |  |  | | | |
| Name of Director of Accreditation (print) Date |  | Signature of Director of Accreditation | | | |
|  |  |  | | | |
|  |  |  | | | |
| Name of FIU SACSCOC Liaison (print) Date |  | Signature of FIU SACSCOC Liaison | | | |