

MEMORANDUM



TO: Deans and Chairs
FROM: Office of the Provost
DATE: March 27, 2018
SUBJECT: 2018 Sustained Performance Review Schedule

The schedule for the 2018 Sustained Performance Review process is outlined below:

Notification of faculty who are eligible for <u>sustained performance review</u> in Spring 2018 e-mailed to chairs and deans:	February 19, 2018
Chairs submit sustained performance reviews using Panther180:	February 22, 2018 – April 6, 2018
Faculty Response Period to Sustained Performance Review:	April 7, 2018- May 7, 2018
Chair and Committee review prepares and submits Performance Improvement Plan for <u>Unsatisfactory Evaluations ONLY</u> :	May 8, 2018 – May 18, 2018
Finalize Sustained Performance Reviews	May 18, 2018