

MEMORANDUM



TO: Deans and Chairs
FROM: Office of the Provost
DATE: February 5, 2020
SUBJECT: 2020-2021 Non-Tenure Track Promotion Schedule

The schedule for the 2020-2021 Non-Tenure Track Promotion process is outlined below:

List of eligible faculty for Non-Tenure Track Promotion_in 2019-2020 e-mailed to chairs and deans:	March 2, 2020
Department Chairs submit list of non-tenure track promotion candidates to panther180@fiu.edu :	April 1, 2020
Candidates submit application using Panther180:	May 1, 2020 – August 28, 2020
Units submit names of department committee chairs to panther180@fiu.edu	August 21, 2020
Department Chairs release Non-Tenure Track Promotion files for departmental review:	September 2, 2020
Department Committee Chairs submit Non-Tenure Track Promotion recommendations:	September 30, 2020
Non-Tenure Track Promotion files available for Department Chair's review:	October 5, 2020
Department Chairs submit Non-Tenure Track Promotion recommendations:	October 28, 2020
Non-Tenure Track Promotion files available for the College Dean's review:	November 2, 2020
Deans submit Non-Tenure Track Promotion recommendations:	December 9, 2020
Non-Tenure Track Promotion files available for the Provost's review:	December 14, 2020
Provost submits Non-Tenure Track Promotion decisions:	March 1, 2021*

Candidates and reviewers will access applications using Panther180 and will login with their FIU MyAccounts credentials. Once a letter of evaluation is submitted, the candidate has 5 calendar days to submit a rebuttal (should they choose to do so). These five days are automatically allocated and cannot be bypassed once the process has been initiated. Once five days have passed since the submission of the letter, the file will then progress to the next stage of review. Please note that all submission deadlines should be followed unless otherwise communicated.

***Date is subject to change depending on the volume of applications.**