

MEMORANDUM



TO: Deans and Chairs

FROM: Office of the Provost

DATE: February 1, 2022

SUBJECT: Spring 2022 Third Year Review

The schedule for the Spring 2022 Third Year Review process is outlined below:

Notification of faculty who are eligible for <u>third year review</u> e-mailed to chairs and deans:	February 4, 2022
Candidates submit application using Panther180:	February 7, 2022 – March 8, 2022
Units submit names of department committee members and/or department reviewers	February 22, 2022
Department Chairs release <u>third year review</u> files for departmental review:	March 11, 2022
Department Committee Chairs submit <u>third year review</u> appraisals:	March 25, 2022
<u>Third Year Review</u> files available for Department Chair's review:	March 31, 2022
Department Chairs submit <u>third year review</u> appraisals:	April 18, 2022
<u>Third Year Review</u> files available for the College Dean's review:	April 24, 2022
College Deans submit <u>third year review</u> appraisals:	May 16, 2022
<u>Third year review</u> files available for the Provost's review:	May 22, 2022
Provost submits <u>third year review</u> appraisals:	July 8, 2022*

Candidates and reviewers will access applications using Panther180 and will login with their FIU MyAccounts credentials. Once a letter of evaluation is submitted, the candidate has 5 calendar days to submit a rebuttal (should they choose to do so). These five days are automatically allocated and cannot be bypassed once the process has been initiated. Once five days have passed since the submission of the letter, the file will then progress to the next stage of review. Please note that all submission deadlines should be followed unless otherwise communicated.

***Date is subject to change depending on the volume of applications.**