MEMORANDUM

To: Faculty and Adjunct Faculty

From: Meredith A. Newman, Ph.D., Vice Provost for Faculty & Global Affairs

Date: July 9, 2015

Re: National Endowment for the Humanities’ Stipend Program

Provost Furton has asked me to coordinate the University’s participation in the National Endowment for the Humanities’ (NEH) Summer 2016 Stipend Program. These Summer stipends will support individuals pursuing advanced research that is of value to humanities scholars, general audiences, or both. Recipients usually produce articles, monographs, books, digital materials, archaeological site reports, translations, editions, or other scholarly resources.

Since applications for full-time faculty are competitive and limited to two faculty members per institution, we have established an internal process. Adjunct and emeritus faculty, as well as University staff, may apply independently without a nomination. Those who wish to apply should carefully read additional program information at http://www.neh.gov/grants/research/summer-stipends.

Below are some key terms of the program:

- The Program provides to individuals $6,000 for two consecutive months of full-time research and writing during the summer (normally).
- Foreign nationals who have been living in the United States or its jurisdictions for at least the three years immediately preceding the application deadline are also eligible.
- Individuals who have held a major fellowship or research grant or its equivalent within the three academic years prior to the deadline are ineligible. A “major fellowship or research grant” is a postdoctoral research award that provides a stipend of at least $15,000. Sabbaticals and grants from an individual’s own institution and stipends and grants from other sources supporting study and research during the summer are not considered major fellowships.
- If you have questions about the summer stipends program, you are encouraged to contact NEH staff at stipends@neh.gov.

We are inviting full-time faculty who wish to be considered for one of the two nominations by the university to submit the following to my office at ofga@fiu.edu by 5:00 p.m. on August 14, 2015:

1. A narrative stating the intellectual justification for your projects (three single-spaced pages).
2. A bibliography of primary and secondary sources that relate directly to the project (one single-spaced page).
4. An appendix, only for editions, translations, database projects, or proposals that include visual materials.
5. Names, e-mail addresses and affiliations of up to two referees who are willing to submit reference letters directly to NEH upon solicitation.
Sample narratives and detailed criteria for the above requested materials are available at http://www.neh.gov/grants/research/summer-stipends.

Two full-time faculty members will be selected and notified no later than September 4, 2015, who then must submit the full application to the NEH by October 1, 2015 (applicants are strongly encouraged to complete or at least verify their registration two weeks before the application deadline).

I encourage applicants to review the NEH website to obtain additional information. Should you have any questions, you are welcome to contact me at ofga@fiu.edu or by phone at extension x8267.