

MEMORANDUM

To: All Faculty  
From: Kenneth G. Furton, Provost and Executive Vice President  
Leanne Wells, Director, Center for the Advancement of Teaching  
Date: March 28, 2019

Subject: Call for Gateway Teaching and Adjunct Awards Nominations

The Office of the Provost annually recognizes the outstanding work and valuable contributions our faculty make to the academy and the university. It is with great pleasure that we seek nominations for the **Gateway Award for Excellence in Teaching**, and the **Adjunct Faculty Award for Excellence in Teaching**.

Nominations are due Monday, April 8, 2019. Please submit your nominations or questions to [teach@fiu.edu](mailto:teach@fiu.edu).

Awardees will be honored during Faculty Convocation in October 2019.

**GATEWAY AWARD FOR EXCELLENCE IN TEACHING**

This award is intended to recognize the outstanding teaching done in FIU's Gateway courses. These courses offer students the critical building blocks for success in their university careers. The Center for the Advancement of Teaching coordinates the application process, and a panel of faculty will judge applications. The award is accompanied by a stipend of \$5,000.

All faculty and instructors of all ranks, including adjunct faculty, are eligible. Candidates for the award can be nominated by their colleagues, department chairs, or deans; self-nominations are also encouraged. Nominees will be contacted and provided with details on the application process.

A nomination should include the following:

- The nominator's name, department, phone, and email address,
- The nominee's name, department, phone, and email address,
- A list of the FIU Gateway courses the nominee teaches or has taught,
- A brief (up to one page) statement explaining the reasons for the nomination.

## ADJUNCT FACULTY AWARD FOR EXCELLENCE IN TEACHING

This award is intended to recognize outstanding teaching by adjunct faculty across the university. The Center for the Advancement of Teaching coordinates the application process, and a panel of faculty will judge applications. The award is accompanied by a stipend of \$1,000.

Please nominate the dedicated, effective teachers in your departments. Those nominated will be contacted and provided with an application form and details for the application portfolio. The award is open to all current FIU adjunct faculty who:

- Have taught at FIU for the past three consecutive years (may include summer sessions)
- Have taught at least two courses each year (summers included)
- Have not won the Award in the past six years.

Candidates for the awards can be nominated by their direct faculty supervisors, other faculty members in their major department, department chairpersons, or deans; self-nominations are also encouraged. A nomination should include the following:

- The nominator's name, department, office address, phone, and email address,
- The nominee's name, department, address, phone, and email address,
- A list of the courses taught over the past three years,
- A brief (up to one page) statement explaining the reasons for the nomination.