

To: All Faculty

From: Kenneth G. Furton, Provost and Executive Vice President
Meredith A. Newman, Vice Provost for Faculty and Global Affairs

Date: April 12, 2019

Re: Distinguished University Professor Nominations

We are now accepting nominations for the rank of Distinguished University Professor. This is the highest rank available to Full Professors of the University. Professors who earn this rank set the example for research, scholarship, creative activities, teaching, and service excellence. Nominations will be **due by Friday, May 10, 2019**.

Up to five Distinguished University Professors will be designated each year and individuals selected will receive a \$5,000 base salary increase. The designation will be conferred at Faculty Convocation in October 2019.

To qualify for the rank of Distinguished University Professor, a faculty member must have held the rank of full professor for **at least five years at FIU**, and be recognized as a pioneering force in his/her specific area of research/scholarship/creative activities. Although the profiles of individuals selected may vary, successful candidates generally will be recognized internationally for their outstanding accomplishments in their field. Candidates who emphasize their accomplishments in teaching should demonstrate that they have achieved an exemplary record at the institutional and national levels. Candidates who emphasize service should emphasize service at the national level and significant leadership within their own disciplines.

Nomination Procedures:

1. Nominations may come from a colleague or by self-nomination
2. The nomination package must include the following:
 - Letter of nomination from nominator
 - A copy of the faculty member's full curriculum vitae
 - Letter of endorsement from nominee's Chair or Director
 - Letter of endorsement from the nominee's Dean or VP
 - Letters of support from (no more than) three members of the faculty, staff, and/or alumni
 - List of courses taught, students supervised, summaries of student evaluations, etc. for the past five years
 - Copies of the past five annual evaluations
 - Summary of professional service and research over the past five years

- A list of contact information of five external references from outside the university who may be contacted as necessary.
3. The nominator should submit their full nomination packages via email to the Office of Faculty & Global Affairs (ofga@fiu.edu) by **Friday, May 10, 2019**.

A University Special Selection Committee will be formed of senior faculty members who will make their final recommendations to the Provost.

Should you have any questions please contact the Office of Faculty and Global Affairs at ofga@fiu.edu or (305) 348-8267.