



MEMORANDUM

To: All Faculty

From: Kenneth G. Furton, Provost and Executive Vice President
Meredith A. Newman, Vice Provost for Faculty and Global Affairs

Date: March 23, 2018

Re: Distinguished University Professor Nominations

Provost Furton and the Office of Faculty and Global Affairs are excited to announce the newly established rank of Distinguished University Professor. This is now the highest rank available to Full Professors of the University. Professors who earn this rank set the example for research, scholarship, creative activities, teaching, and service excellence. The Office of Faculty and Global Affairs is now accepting nominations for this rank. **All nominations will be due by Friday, May 4, 2018.**

[As detailed in the procedures](#), the Provost will designate up to five Distinguished University Professors each year and individuals selected will receive a \$5,000 base salary increase. The designation will be conferred at Faculty Convocation in October 2018. Each honoree will be invited to give a University-wide address during the 2018-2019 academic year.

To qualify for the rank of Distinguished University Professor, a faculty member must have held the rank of full professor for **five years at FIU**, and be recognized as a pioneering force in his/her specific area of research/scholarship/creative activities. Although the profiles of individuals selected may vary, successful candidates generally will be recognized internationally for their outstanding accomplishments in their field and beyond. Candidates who emphasize their accomplishments in teaching should demonstrate that they have achieved an exemplary record at the institutional and national levels. Candidates who emphasize service should likely emphasize service at the national level and significant leadership within their own disciplines.

Nomination Procedures:

1. Nominations may come from an FIU sponsor, or directly from the nominee.
2. The nomination package must include the following:
 - Letter of nomination from nominator
 - A copy of the faculty member's complete curriculum vitae
 - Letter of endorsement from nominee's Chair or Director
 - Letter of endorsement from the nominee's Dean or VP
 - Letters of support from (no more than) three members of the faculty, staff, and/or alumni

- List of courses taught, students supervised, summaries of student evaluations, etc. for the past five years
 - Copies of the past five annual evaluations
 - Summary of professional service and research over at least the past five years
 - A list of contact information of five external references from outside the university who may be contacted as necessary.
3. The nominator will submit their full nomination packages via email to the Office of Faculty & Global Affairs (ofga@fiu.edu) by **Friday, May 4, 2018**.

A University Special Selection Committee will be formed of senior faculty members who will make their final recommendations to the Provost.

Should you have any questions please contact the Office of Faculty and Global Affairs at ofga@fiu.edu or (305) 348-8267.