

Factors that make a difference for successful applications:

- If a candidate ranks all possible awards, they will have a higher chance of receiving a competitive sabbatical. If they do not rank all types of sabbaticals, then the award goes to another candidate who does. For example, candidate B has a one sabbatical full pay as their 1st preference and two semesters, two thirds pay as their second preference while candidate A only has one semester full pay as their only preference. If the committee has already allocated all the one semester sabbaticals, even if candidate B ranks lower than candidate A, candidate B will be given the two semester, two-thirds pay sabbatical because they ranked that as an option.
- Candidates should include measurable outcomes for the end of their sabbatical.
- Should provide a detailed, well written workplan that colleagues from other disciplines can understand.
- Should focus less on past accomplishments and more on what they want to accomplish during the sabbatical period.
- Should organize proposal well and focus on project description – start with a strong introductory paragraph, describe project time-line and leave benefit to FIU for the end.
- Should state why sabbatical is needed to know why sabbatical is needed for the project.
- Ability of the applicant to explain why their research is valuable.
- Candidates need to explain why travel is meaningful for sabbaticals and travel plans should be specific as to time spent in other locations.