



MEMORANDUM

To: University Community

From: Kenneth G. Furton, Provost, and Executive Vice President

Date: March 24, 2020

Subject: Honorlock Proctoring Solution for Remotely Taught Courses Update #2

Dear Colleagues,

Thank you for the feedback provided to your Unit Designee and the Academic Continuity Team on proctored exams for remotely taught courses. We have contracted with [Honorlock](#) to provide proctoring for **up to two exams** per student in each class section during the remainder of the Spring 2020 semester. The cost of proctoring the **two** aforementioned exams will *not* be passed on to the student, but rather would be a university funded expense.

Honorlock is a proctoring solution that helps protect the academic integrity of assessments created within your Canvas course while offering students the ability to take their exams at their convenience (within the time frame allotted by the instructor). Honorlock uses automated integrity analytics and artificial intelligence to provide a human-free proctoring service.

Getting Started

If you are interested in using Honorlock, it is already available for use directly in your Canvas course! To learn how to set up your first Canvas assessment with Honorlock, use the how-to guides below.

- [Enabling Honorlock in a Canvas Exam](#)
- [Explanation of Proctoring Options](#) (“manual review has been disabled”)
- [How to View Honorlock Results](#)
- [Instructor Video Guide](#)

Support

Honorlock offers 24/7 support for instructors and students, both within the Honorlock tool found in Canvas and directly on the Honorlock website at honorlock.com/support. FIU is offering remote training sessions specifically on Honorlock, which you can sign up for at canvas.fiu.edu/training/faculty. Additional resources and help guides are available on the canvas.fiu.edu website for both [instructors](#) and [students](#). If you need any assistance setting up your Canvas assessment with Honorlock, you may [open a case](#) to request a Course Consultation with a course conversion specialist. We thank you for the dedication and efforts you are putting forth to help your students succeed during this time of remote learning.

If students are in need of a laptop or a hot spot for the remainder of the semester:

- Fill out the PC's for Panthers form at <http://go.fiu.edu/pcsforpanthers>. Requests will be added in the order they are received, and you will be notified via e-mail if your request can be filled.
- Students who have been notified that a laptop is available for them must pick up on Thursday, March 26 from GL or HL from noon - 5pm. If requested devices are not picked up, these will go to the next student on the waiting list.
- Please note the library entrances remain locked. However, staff will admit one student at a time to receive loaner devices.
- If you have any questions regarding loaners, please contact scholarships@fiu.edu.

Please continue consulting the [FIU Coronavirus webpage](#) for the latest information as well as instructions on how to self-quarantine and other useful links on how to prevent the spread of coronavirus. Our [frequently asked questions page](#) is updated daily with the latest information on university operations and other important news.