



MEMORANDUM

To: University Community

From: Kenneth G. Furton, Provost & Executive Vice President

Date: May 10, 2021

Re: University Travel Protocol Update

As we have transitioned into a full repopulation of our FIU campuses and we expect that conditions will improve due to the broader availability of vaccinations, I have consulted with the Travel Committee to adjust our University travel protocol as follows:

Outbound Travel Domestic

The restriction for domestic travel by individual faculty, staff and students will be lifted effective today, **Summer A (May 10, 2021)**. This means that the approval of domestic trips is once again the responsibility of the respective supervisor/faculty mentor via the Travel Authorization (TA) process.

Supervisors as well as travelers are urged to closely follow best practices and recommendations by the [CDC](#) for vaccinated and unvaccinated individuals. Travelers also should take into consideration travel restrictions applying in transit as well as at the destination, which may have a significant impact on the work to be completed, prior to departure.

Group travel such as Study USA programs organized by academic units remain suspended throughout Summer. The Travel Committee will make a recommendation if they may be resumed in the coming weeks. Group travel for excursions or field trips within the vicinity (50 miles or less from FIU) without overnight stays may proceed without prior approval by the Office of the Provost as long as physical distancing requirements and the [University's COVID-19 safety protocol](#) are strictly enforced.

Outbound Travel International

Due to the unpredictability of the pandemic's impact globally, and out of the concern for the safety of our students, faculty and staff, outbound international university travel remains restricted until further notice.

Recognizing that some trips are critical to our research preeminence and student success goals, we will maintain the protocol of accepting petitions for international travel that is deemed essential. The process for this protocol and a link to the online petition is posted in the travel section of our [repopulation](#) webpage.

Inbound Travel

The protocol for inbound mobility remains as communicated previously. All members of the FIU community, including but not limited to students, employees, vendors, and visitors are required to follow [FIU's COVID-19 safety protocol](#) when accessing any physical university premises regardless of where they travel from (local, national, international). FIU will only require a period of quarantine if it is required by local, state, or federal health authorities.

International students, inbound exchange students and visiting scholars are invited to come to FIU to complete their studies or teaching and research assignments. They are advised to inform themselves about changes to our academic enterprise in response to the COVID-19 pandemic prior to their departure to the U.S. and regularly visit <http://repopulation.fiu.edu>.

For questions or concerns, please contact the Chair of the Travel Committee, Gitta Montoto, at gmontoto@fiu.edu.